



# CITY OF DANBURY

HEALTH & HUMAN SERVICES DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office  
203 - 797-4625  
Fax 796-1596

Social Services Office  
203 - 797-4569  
Fax 797-4566

Mayor Mark D. Boughton  
City Council  
155 Deer Hill Avenue  
Danbury, CT 06810

August 24, 2015

1

Re: Health & Human Services Department Monthly Report

Dear Mayor Boughton and Members of the City Council:

The July 2015 Health & Human Services Department monthly report is provided for your review. Detailed reports are attached for each Service, including the Housing, Food Service, Lead Poisoning Prevention, Social Services transition, Seasonal Work, School Based Health Centers operations and Environmental Health which identify specific inspections, tasks and hours provided by our staff.

## Main Topics:

The Department continues to work on the computer systems to test and update our inspector's programs to produce reports so the public may have access to inspection results and improve partnerships with the Hospital and other medical clinics to improve services have continued as well. Continued work and preparation for Public Health Emergency Response plans, CTDPP Epidemiology Program follow-up, Health Care facilities, Regional Partners and EMS. Seasonal program have started; Public Pools, Beach Sampling, increased nuisance complaints, WNV, etc... You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Health & Human Services Department the opportunity to serve the Citizens of Danbury and feel free to contact us with any questions you may have.

Sincerely,

Scott T. LeRoy, MPH, MS  
Director of Health & Human Service



# CITY OF DANBURY

HEALTH & HUMAN SERVICES DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office  
203 - 797-4625  
Fax 796-1596

Social Services Office  
203 - 797-4569  
Fax 797-4566

2

TO: Mayor Boughton and City Council

FR: Social Services

RE: Activities during June, 2015

**Mission Statement:** Our Social Services seek to provide the community and its residents with access to municipal and community social services in an expeditious, cost effective and comprehensive manner. Efforts are focused on improving access to housing and emergency shelters; improving access to medical care and coverage and improving social conditions for residents via collaboration and advocacy at the local, state and federal level by identifying and working to create systems of resources that are inclusive of all residents/clients in need.

The following are the highlights from our Social Services activities for June, 2015:

1. Our Housing Caseworker managed approximately 71 active cases.
2. The Day Center, located at the Emergency Shelter, had approximately 808 visits from homeless individuals or those at risk of becoming homeless (this includes weekend service meetings).  
The breakdown of visits include the following:

- a. Initial Assessments(new clients): 19
- b. Action Plan Development: 14
- c. Veteran Referrals: 6
- d. Referrals to Cash Assistance: 0
- e. Bus Tickets: 3
- f. Housing Related Issues: 1
- g. Housing Placement: 0
- h. Job Searches: 0\*\*
- i. Employment inquiries: 0
- j. Case Management Services: 27
- k. Showers: 241
- l. Lunch: 377
- m. Mental Health Referrals/Case Management: 0\*
- n. Adult Medical Referrals: 0
- o. Phone Usage: 5
- p. Substance Abuse Referrals/Case Management: 61\*
- q. Clothing Vouchers: 0
- r. Other: 54



# CITY OF DANBURY

HEALTH & HUMAN SERVICES DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office  
203 - 797-4625  
Fax 796-1596

Social Services Office  
203 - 797-4569  
Fax 797-4566

3

\*MCCA counseling services have **RESUMED** on Saturday and Sunday from the hours of 9:00am – 3:00pm. In- house counseling referral and case management services at the Day Center are also provided Monday through Friday.

\*\* Providing computer access in Emergency Shelter for job placement and availability.

1. Receiving weekly food donations from arrangement with Community Plates.
2. Attended one (1) meeting of the Community Food Collaborative meeting at United Way.
3. Updating VA Grant per diem for VA representative to discuss summary reports, discharge amendments and plan of action reports for each veteran stay regarding the per diem veterans grant.
4. Meeting with Shelter Coordinator to discuss changes and new required documentation intake forms, vulnerability reports/intakes for Coordinated Access.
5. Working with clients for acceptance of grant funds for rapid re-housing and protocol in place for State approval. Turnaround time for funding is quick.
6. The local community CoC has gone “live” for Coordinated Access at the Emergency Shelter on October 27, 2014. 3 appointments will be conducted Monday-Friday at the Emergency Shelter at 8:30am, 9:30am and 10:15am. Interviews with families will be conducted at 11:30am at the Women’s Center, Monday, Tuesday and Thursday. Ongoing appointments made with all local homeless clients staying at all 4 shelters in the community.
7. Food pick-up at Trader Joe’s on designated day of the week for all members of the Food Collaborative. The Emergency Shelter date of pick-up is Tuesday’s.
8. Follow-up meeting with Fairfield Coordinated Access Network team in Danbury on 211 protocol and intakes.
9. Attended one (1) meeting of the Continuum of Care.
10. Community Health Clinic has been conducting two clinics per week; medical and behavior clinics at the Emergency Shelter.
11. Attended one (1) meeting for the Housing and Community Development committee of the Danbury Housing Partnership. Meeting with local agencies, support service agency and landlords to utilize properties for client rental with support services attached to assist homeless clients. Following the “housing first model”.
12. Attended one (1) meeting of the Social and Supportive Services committee of the Danbury Housing Partnership.
13. Attended three (3) meetings of the Community Care Team (CCT) of all community agencies, services and emergency services (Danbury Hospital, Danbury Police, Danbury EMT), to discuss chronic homeless clients in the community.
14. Attended two (2) meetings of the Danbury Housing First Collaborative.
15. Attended two (2) meetings of the Housing Placement Committee (HPC) in developing a housing registry of clients that are chronically homeless and providing vouchers that are becoming available to the Danbury Community (approximately 25).



# CITY OF DANBURY

HEALTH & HUMAN SERVICES DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office  
203 - 797-4625  
Fax 796-1596

Social Services Office  
203 - 797-4569  
Fax 797-4566

16. Attended one (1) meeting of the Fairfield CAN committee. 4
17. Attended one (1) meeting of the Farmers' Market. 5
18. Meeting with representatives from New Reach that will be utilizing space at the Social Service Office to conduct one-on-one critical care intervention assistance with chronic homeless clients that will be receiving housing vouchers in the community.
19. Day of Action at the City Emergency Shelter, painting inside of building and planting flowers and plants on the outside. Volunteers were from Savings Bank of Danbury.
20. Submitted quarterly report for CDBG funding.
21. Opening day of the Farmers' Market on June 26<sup>th</sup>.
22. Attended one (1) meeting of the Danbury Housing Partnership.
23. Received donation of \$50.00 from St. Rose School for the City Emergency Shelter.